



DHAANISH AHMED COLLEGE OF ENGINEERING

Affiliated to Anna University | Approved by AICTE | Accredited by NAAC
Vanchuvancherry, near Tambaram, Chennai - 601301

Minutes of IQAC Meeting

Venue: Emerald Hall

Date: 10.07.2019

Time: 1.30 pm

Agenda of the meeting:

1. Ratification of the Previous Minutes
2. Academic Plan, Conduct of Continuous Internal Evaluation & Certificate Course
3. Growth and Development of the College
4. Quality Enhancement Programs
5. Review Attainment Analysis of COs of Even Semester courses of 2018-2019
6. Planning of Academic and Research activities
7. Planning of Industrial Visits and Guest Lectures
8. Organizing Faculty Development Program
9. Any other matter with the permission of the chair

Members Present

| S.No | Name | Designation | Role in IQAC |
|------|------------------------|---------------------------------|-------------------------------|
| 1. | Dr.K.Raja | Principal | Chairperson |
| 2. | Dr. B.Sridhar | HoD-ECE | Member-Senior Teacher |
| 3. | Dr.A.Saravanan | HoD-EEE | Member-Senior Teacher |
| 4. | Dr.C.Sureshkumar | HoD-CSE | Member-Senior Teacher |
| 5. | Dr.R.Senthilkumar | HoD-MECH | Member-Senior Teacher |
| 6. | Mr.S.Jerin Ross | HoD I/C-PETRO | Member-Senior Teacher |
| 7. | Mr.N.Shanmuganathan | HoD I/C-CIVIL | Member-Senior Teacher |
| 8. | Dr.N.Aminur Rahaman | HoD-MBA | Member-Senior Teacher |
| 9. | Ms.K.Kalpana | HoD I/C-S&H | Member-Senior Teacher |
| 10. | Mr.T.K.Mohammed | Manager | Member-Administrative Officer |
| 11. | Mr.P.Parthasarathy | Training Head, Godrej, Chennai. | Member- Industry |
| 12. | Mr.H.Shoiab | CEO, Harris Infotech, Chennai. | Member-Industry |
| 13. | Mr. A. Mujubar Rahuman | Data Analyst, TCS Chennai. | Member- Alumni |

| S.No | Name | Designation | Role in IQAC |
|------|----------------------|---|----------------|
| 14. | Mr.M.I.Abdul Baasith | Junior Engineer, Flextronics Technologies Pvt.Ltd, Chennai. | Member- Alumni |
| 15. | Mr.S.Shanmugavel | Kumaran Systems, Chennai. | Member- Parent |
| 16. | Mr.H.Mohamed Ashif | IV CSE | Student Member |
| 17. | Mr.A Santhakumar | IV CIVIL | Student Member |
| 18. | Ms.S.Hemapriya | IV ECE | Student Member |
| 19. | Dr.J.Sendhil | ASP-PETRO | Head - IQAC |

Points Discussed

Agenda No.1: Ratification of the Previous Minutes

Resolution: The minutes of the previous meeting was ratified by the IQAC. This cell also reviewed the Action Taken Report and approved the same.

Agenda No.2: Academic Plan, Conduct of Continuous Internal Evaluation and Certification Course

Resolution: The committee discussed the Academic plan, Conduct of Continuous Internal Evaluation and Certification Courses offered for the academic year 2019-2020.

Agenda No.3: Growth and Development of the College

(a) MoU's with Reputed Companies

Resolution: It is informed that our college has signed a Memorandum of Understanding with

- Radiant Cash Management Technologies, Chennai
- Harris Infotech , Chennai
- Odelia motorcraft , Maharashtra
- Industrial Engineering Quality Solutions Group , Chennai



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Agenda No.4: Quality Enhancement Programs

(i) Programs conducted by IQAC

Resolution: The details of the programs conducted by the IQAC on quality parameters and forthcoming activities are discussed.

(ii) Internal Quality Assurance Initiatives Meetings

Resolution: The details of Internal Quality Assurance Initiatives Meetings conducted at the institutional level to institutionalize the quality assurance practices as per NAAC criteria were noted by IQAC.

Agenda No.5: Review Attainment Analysis of COs of Even Semester courses of 2018-2019

(a) Consolidated Attainment Analysis of COs of Even Semester courses of 2018-2019

Resolution: The attainment COs for even semester courses of the academic year 2018-2019 were reviewed. The following consolidated suggestions for all programs for the improvement in CO attainment of current batches were reviewed.

- Guest Lectures may be organized in the Departments to improve the awareness about the societal, health, safety, legal, cultural issues and consequent responsibilities relevant to their respective professional engineering practice.

(b) Consolidated Attainment Analysis of POs and PSOs of Current Batches

Resolution: The attainment of POs and PSOs of three batches of the Academic Year 2018-2019 were reviewed. The following consolidated suggestions for all programs for the improvement in POs and PSOs of all programs



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- Students may be motivated to design solutions with consideration to national and international safety norms and societal & environmental aspects in their project work.

Agenda No.6: Planning of Academic and Research Activities

Resolution: It was decided to plan the academic activities with two IAT and one Model exam. Faculty members are asked to give more attention to one and two arrear students for improving the pass percentage. All the faculty members are asked to accelerate the research and publication activities of their respective Departments. It is planned to conduct parent teachers meeting with regular time period.

Agenda No.7: Planning of Industrial Visits and Guest Lectures

Resolution: It was proposed to conduct Industrial Visit and Guest Lectures by each Department for this academic year.

Agenda No.8: Organizing Faculty Development Program

Resolution: Chairperson discussed to conduct Faculty Development Programs. The members of the committee suggested the various Resource Persons for Faculty Development Program.

Agenda No.9: Any other matter with the permission of the chair

Resolution: Principal insisted all heads to follow student discipline in the college campus with proper dress code and avoid the roaming of students during class hours.

Copy to:

1. The Chairman/Secretary
2. The Members of IQAC
3. Heads of all Departments



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ACTION TAKEN REPORT ON MINUTES OF IQAC MEETING

Academic Year 2019 - 2020

Action Taken Report on the decision of the IQAC meeting held on **10.07.2019** during the academic year **2019 - 2020**. To implement the decision of the IQAC meeting the following action were taken:

| Plan of Action | Action Taken |
|---|--|
| Review Attainment Analysis of COs of Even Semester courses of 2018-2019 | Based on the suggestions given by the members, the Departments are requested to organize Guest Lectures to improve the awareness about the societal, health, safety, legal, cultural issues and consequent responsibilities relevant to their respective professional engineering practice |

Head - IQAC

Chairperson