



# DHAANISH AHMED COLLEGE OF ENGINEERING

Affiliated to Anna University | Approved by AICTE | Accredited by NAAC  
Vanchuvancherry, near Tambaram, Chennai - 601301

## Minutes of IQAC Meeting

Venue: Conference Hall

Date: 10.07.2021

Time: 10.00 am

### Agenda of the Meeting:

1. Ratification of the Previous Meeting
2. Reopening of the College
3. Academic Plan, Conduct of Continuous Internal Evaluation and Certification Course Seminar/Webinar
4. Faculty Induction Program
5. Foreign Languages
6. Placement and Training
7. Industrial Visit
8. Academic Audit
9. Any other matter with the permission of the chair

### Members Present

S.No	Name	Designation	Role in IQAC
1.	Dr.G.Uma Gowri	Principal	Chairperson
2.	Dr.P.Paramasivan	Director	Member-DACE Management
3.	Dr.J.Sendhil	HoD-PETRO	Member-Senior Teacher
4.	Dr.A.Saravanan	HoD-EEE	Member-Senior Teacher
5.	Dr.R.Senthilkumar	HoD-MECH	Member-Senior Teacher
6.	Dr.C.Satheesh	HoD-ROBO	Member-Senior Teacher
7.	Mr.R.Sampath	HoD I/C-CSE	Member-Senior Teacher
8.	Dr.A.Rajasekar	HoD-ECE	Member-Senior Teacher
9.	Mr.G.Rajasekaran	HoD I/C-AI&DS	Member-Senior Teacher
10.	Mrs.M.Saranya	HoD I/C -CIVIL	Member-Senior Teacher
11.	Dr.C.Selvaraj	HoD-MBA	Member-Senior Teacher
12.	Dr.K.Kalpana	HoD-S&H	Member-Senior Teacher
13.	Mr.T.K.Mohammed	Manager	Member-Administrative Officer
14.	Mr.P.Parthasarathy	Training Head, Godrej, Chennai	Member- Industry
15.	Mr.H.Shoiab	CEO, Harris Infotech, Chennai.	Member-Industry
16.	Mr.V.Praveen Kumar	Assistant System Engineer, TCS, Chennai	Member- Alumni



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S.No	Name	Designation	Role in IQAC
17.	Mr.S.Syed Niyasudin	Drone Pilot, Garuda Aerospace Private Ltd., Chennai	Member- Alumni
18.	Mr. Sheik Md Ameerudeen	Quality Manager, Bosch Electrical India Pvt Ltd, Oragadam, Chennai	Member- Parent
19.	Ms. A.Afreen	IV - ECE	Member- Student
20.	Mr. A. Riswan Ahamed	IV - MECH	Member- Student
21.	Dr.J.Rahila	Professor-EEE	Head-IQAC

## Points Discussed

### Agenda No.1: Ratification of the previous minutes

**Resolution:** The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

### Agenda No.2: Reopening of the College

**Resolution:** The date of reopening of the college was finalized as 2nd Aug 2021.

### Agenda No.3: Academic Plan, Conduct of Continuous Internal Evaluation and Certification Course

**Resolution:** The committee discussed the Academic plan, Conduct of Continuous Internal Evaluation and Certification Courses offered for the academic year 2021-2022.

### Agenda No.4: Seminar/Webinar

**Resolution:** Chairperson discussed the various Seminars and Webinars to be conducted in the College. The members of the committee suggested the various Resource Persons to be called and planned to conduct one seminar for each semester for all the Departments.

### Agenda No.5: Faculty Induction Program

**Resolution:** It was proposed to conduct a Faculty Induction Program for newly joined faculty members.



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## **Agenda No.6: Foreign Languages**

**Resolution:** Chairperson asked to identify the students who are interested in foreign language program. An initiative was made to start Japanese and German language classes in online mode.

## **Agenda No.7: Placement/Training**

**Resolution:** Chairperson suggested conducting various Placement and Training Programs for the benefit of the students. The Placement Officer briefed about the various companies which are interested to recruit the students.

## **Agenda No.8: Industrial Visit**

**Resolution:** The Department Heads are asked to plan for the Industrial Visit. The list of Industries to be visited and the accompanying staff should be submitted.

## **Agenda No.9: Academic Audit**

**Resolution:** The Chairperson allocated various team members for different Departments for Academic Audit.

## **Agenda No.10: Any other matter with the permission of the chair**

**Resolution:** Chairperson insisted all heads to concentrate on improving the pass percentage of results and to follow student discipline in the college campus with proper dress code and avoid the roaming of students during class hours.

### **Copy to:**

1. The Chairman
2. The Secretary
3. The Members of IQAC
4. Heads of all Departments



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## ACTION TAKEN REPORT ON MINUTES OF IQAC MEETING

**Academic Year 2021-2022**

Action Taken Report on the decision of the IQAC meeting held on **10.07.2021** during the academic year **2021-2022**. To implement the decision of the IQAC meeting the following action were taken:

<b>Plan of Action</b>	<b>Action Taken</b>
Seminar/Webinar	Organized various webinars, workshops and seminars through online and offline mode
Foreign Languages	N5 Level Japanese classes were started on 08.11.2021 for all the First Year Students.
Placement /Training	Training Schedule was prepared and conducted with internal and external experts.
Industrial Visit	Based on the suggestions given by the members, the Departments arranged Industrial Visits to students to enhance their practical exposures as well as get knowledge in industry safety norms and standards.